

## EMPLOYEE MONITORING QUESTIONNAIRE. (PRINCIPLE METHOD)

**EQUALITY OF OPPORTUNITY:**

**REF NO:**

The overriding consideration when making appointments is the appointment of the most suitable person for any particular vacancy. We at H. M. Electrics Ltd. are anxious to ensure that the pool of candidates from which appointments are made contains a fair and equitable representation of the community and to allow this to be monitored, it is important to obtain appropriate data on applicants.

***This information will not be made available to shortlisting and interview panels***

To demonstrate our commitment to equality of opportunity in employment we need to monitor the community background and gender of our employees, as required by the Fair Employment Act 1989.

We are therefore asking you to indicate your community background by ticking the appropriate box below:

I am a member of the Protestant community:

I am a member of the Roman Catholic community:

I am a member of neither the Protestant or Roman Catholic communities:

If you do not complete the above, we are encouraged to use the 'residuary' method, which means that we can make a determination on the basis of personal information on file.

Could you please indicate whether you are: -

FEMALE

MALE

Date of Birth: -

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